

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

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Business Administrator/Board Secretary

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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting
December 11, 2023
The meeting will be held in the
Municipal Building
5 Brophy Lane
Woodland Park, NJ
at 6:00 PM**

Formal action may be taken

**PAUL MURPHY, RSBA
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 11, 2023

MONDAY, 6:00 P.M. MUNICIPAL BUILDING
5 BROPHY LANE
WOODLAND PARK, NJ 07424

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Public Hearing**
 - 5. Approval of Minutes**
 - 6. Superintendent's Report**
 - 7. Board Attorney's Report**
 - 8. Business Administrator's Report**
 - 9. Committee Reports**
 - 10. Old Business**
 - 11. New Business**
 - 12. Public Hearing**
 - 13. Executive Session**
 - 14. Adjournment**

Mission

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21st century and our global society.

Vision

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 11, 2023

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present -

Members Absent –

Also Present -

Presentation: Recognition presentation for outgoing Board members Jairo Rodriguez & Laura Vargas

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

224-203 - APPROVAL OF MINUTES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the November 6, 2023 workshop and the November 20, 2023 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the November 6, 2023 workshop and the November 20, 2023 regular meetings.

Roll Call:

SUPERINTENDENT'S REPORT

BOARD ATTORNEY'S REPORT

BUSINESS ADMINISTRATOR'S REPORT

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 224-204 through 224-209.

Roll Call:

224-204 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of September 2023 & October 2023 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of September 30, 2023 & October 31, 2023 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

224-205 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of September 2023 & October 2023.

September

Acct#	Acct Desc	Pre-Trans	Trans Amt	Post-Trans
11-000-100-566-00- -	TUITION PRIV. SCH DISAB.	124,261.00	-30,000.00	94,261.00
11-000-100-566-00- -	TUITION PRIV. SCH DISAB.	94,261.00	2,000.00	96,261.00
				-28,000.00
11-000-213-100-00-00-065	SALARIES	71,643.00	750.00	72,393.00
11-000-213-300-00- -	PURCH PRO & TECH SVC	10,150.00	-750.00	9,400.00
11-000-216-100-00-00-070	SALARIES	8,923.00	19,200.00	28,123.00
11-000-216-320-00-00-060	STUDENTS-SPEECH/RELSERV	129,582.00	4,400.00	133,982.00
11-000-219-390-00-00-060	OTHER PURCH PROF & TECH	20,200.00	1,000.00	21,200.00
11-000-219-600-30-00-070	CST SUPPLIES AND MATERIA	250.00	400.00	650.00
11-000-222-500-00-00-060	OTHER PURCH SERVICES	349,500.00	-100.00	349,400.00
11-000-222-600-10-00-060	SUPPLIES & MATERIALS	5,100.00	100.00	5,200.00
11-000-262-520-00- -	INSURANCE	160,500.00	-500.00	160,000.00
11-000-262-610-00- -	GENERAL SUPPLIES	80,000.00	9,000.00	89,000.00
11-000-262-610-00- -	GENERAL SUPPLIES	89,000.00	500.00	89,500.00
				9,500.00
11-000-263-420-00- -	GROUPS REPAIR SERVICES	127,000.00	1,300.00	128,300.00
11-000-263-420-00- -	GROUPS REPAIR SERVICES	128,300.00	1,000.00	129,300.00
				2,300.00
11-000-263-610-00- -	GROUPS SUPPLIES	26,000.00	3,700.00	29,700.00
11-000-266-420-00- -	SECURITY REPAIR MAINT	146,300.00	-2,000.00	144,300.00
11-000-270-503-00- -	TRANS AID IN LIEU OF PAY	100,000.00	-2,000.00	98,000.00
11-000-270-511-00- -	CONT. SVC. TRANSPORT	216,500.00	2,000.00	218,500.00
11-190-100-610-10-00-060	GENERAL SUPPLIES	68,000.00	-10,000.00	58,000.00
11-214-100-340-00-00-060	AUTISM PURCHASED TECHNIC	5,500.00	-100.00	5,400.00
11-214-100-610-20-00-065	AUTISM-GENERAL SUPPLIES	1,550.00	100.00	1,650.00
20-218-100-101-00-00-000	SAL OF TEAC PK EDUCATION	1,061,772.00	-11,000.00	1,050,772.00
20-218-200-104- - -	PEA SAL. OF OTHER PROF.	246,717.00	1,000.00	247,717.00
20-218-200-110-00-00-	PEA OTHER SALARIES	280,118.00	1,000.00	281,118.00
20-218-200-420- - -	PEA SS CLEANING, REPAIR,	75,000.00	9,000.00	84,000.00

October

Acct#	Acct Desc	Pre-Trans	Trans Amt	Post-Trans
11-000-216-100-00-00-070	SALARIES	28,123.00	22,500.00	50,623.00
11-000-216-320-00-00-060	STUDENTS-SPEECH/RELSERV	133,982.00	250,000.00	383,982.00
11-000-217-100-00-00-060	SALARIE ONE TO ONE AIDES	154,440.00	-52,500.00	101,940.00
11-000-217-100-00-00-065	SALARIES	283,140.00	-108,000.00	175,140.00
11-000-217-100-00-00-070	SALARIES	154,440.00	-89,500.00	64,940.00
11-000-218-600-20-00-065	GUIDANCE & TESTING	750.00	-100.00	650.00
11-000-219-600-20-00-065	CST SUPPLIES AND MATERIA	3,250.00	100.00	3,350.00

11-000-230-590-00- -	OTHER PURCH SERVICES	131,350.00	-15,000.00	116,350.00
11-000-261-100-00-00-000	SALARIES PLANT	361,820.00	-1,100.00	360,720.00
11-000-262-100-00-00-000	SALARIES CUST & PLAY AID	515,018.00	-1,500.00	513,518.00
11-000-262-300-00- -	PURCH PROF. & TECH SVC.	44,453.00	500.00	44,953.00
11-000-262-420-00- -	CLEAN, REPAIR & MAINT.	35,000.00	100.00	35,100.00
11-000-262-610-00- -	GENERAL SUPPLIES	89,500.00	500.00	90,000.00
11-000-262-610-00- -	GENERAL SUPPLIES	90,000.00	500.00	90,500.00
11-000-263-420-00- -	GROUNDS REPAIR SERVICES	129,300.00	750.00	130,050.00
11-000-263-610-00- -	GROUNDS SUPPLIES	29,700.00	250.00	29,950.00
11-000-266-420-00- -	SECURITY REPAIR MAINT	144,300.00	15,000.00	159,300.00
11-000-291-270-00- -	HEALTH BENEFITS	3,021,780.00	-3.00	3,021,777.00
11-000-291-280-00- -	TUITION REIMBURSEMENT	30,000.00	3.00	30,003.00
11-190-100-610-20-00-065	GENERAL SUPPLIES	66,000.00	-1,500.00	64,500.00
11-190-100-640-20-00-065	TEXTBOOKS	2,000.00	1,500.00	3,500.00
11-204-100-106-00-00-070	OTHER SALARIES FOR INSTR	37,740.00	27,500.00	65,240.00
11-213-100-101-00-00-065	SALARIES OF TEACHERS	262,627.00	-50,000.00	212,627.00
20-218-200-590- - -	PEA MISC PURCHASED SVC	16,000.00	-50.00	15,950.00
20-218-200-600- - -	PEA SUPPLIES AND MATERIA	14,691.00	50.00	14,741.00

224-206 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$1,310,266.41, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#66	\$1,254,756.57
#L66	\$ 55,509.84

224-207 - APPROVAL OF NEW SUBSTITUTE LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for November of the 2023-2024 school year, as per the Northern Regional Educational Services.

224-208-APPROVAL OF THE 2024 BOE MEETING DATES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following BOE meeting dates for 2024:

January 2, 2024	Reorg 6:30pm	Municipal Building
January 29, 2024	Regular	Municipal Building
February 12, 2024	Regular	Memorial School
March 18, 2024	Regular	Municipal Building
April 22, 2024(tentative)	Budget Hearing/Regular	Municipal Building
May 13, 2024	Regular	Municipal Building
June 17, 2024	Regular	Municipal Building
July 15, 2024	Regular	Municipal Building
August 12, 2024	Regular	Municipal Building
September 16, 2024	Regular	Municipal Building
October 21, 2024	Regular	Municipal Building
November 11, 2024	Regular	Municipal Building
December 9, 2024	Regular 6:00pm	Municipal Building
January 2, 2025	Reorg 6:30pm	Municipal Building

224-209 - APPROVAL OF REVISION TO PERSONNEL CHARGED TO 2024 ESEA GRANT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve revisions, charging the following staff members' salaries and pension/FICA benefits to the 2024 ESEA grant:

Title I				
School	Employee	Total Salary	Amount Charged to Grant	%
BG	Hermann	\$86,475	\$34,046	39%
BG	Perry	\$76,065	\$34,045	45%
BG	Seavy	\$87,435	\$34,046	39%
CO	Arp	\$66,835	\$29,307	44%
CO	Krasnomowitz	\$83,545	\$29,307	35%
CO	Rosario	\$59,385	\$29,306	49%
Mem	Criscione	\$98,475	\$27,728	28%
Mem	Ferrara	\$65,835	\$27,728	42%
Mem	O'Donnell	\$98,475	\$27,728	28%
	Totals	\$721,525	\$273,241	3.50

Title II

School	Employee	Total Salary	Amount Charged to Grant	%
BG/Mem	Reilly	\$97,850	\$31,453	32%

Title I SIA				
School	Employee	Total Salary	Amount Charged to Grant	%
BG/Mem	Reilly	\$97,850	\$3,738	4%

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 224-210 through 224-223.

Roll Call:

224-210 -ACCEPTANCE OF RESIGNATION – B. FERRER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Brendon Ferrer, long-term sub, effective 12/22/23.

224-211 -ACCEPTANCE OF RESIGNATION – M. TORRES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Melissa Torres, part time aide at CO, effective 12/22/23.

224-212 - APPOINTMENT OF HIRE –SCHOOL NURSE – B. WELLS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Barbara Wells, (retired nurse, as applicable under NJS 18A:66-53.2), as a school nurse, at \$54,000/yr, pro-rated, no benefits, effective December 12, 2023 through the end of the school year.

224-213 - APPOINTMENT OF HIRE – S. MERKO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Shkurte Merko, as a math teacher at Memorial, BA, Step 1, \$59,385, pro-rated, for the 2023-2024 school year, as per current WPEA agreement. Effective 1/2/2024.

224-214 - APPOINTMENT OF HIRE –SUB CUSTODIAN – C. CABREJA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Cesar Cabreja, as a substitute custodian (has black seal), at a rate of \$22/hr., no benefits. Effective pending receipt of proper paperwork.

224-215 - APPOINTMENT OF HIRE –SUB CUSTODIAN – R. ALVAREZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Ralph Alvarez, as a substitute custodian, at a rate of \$20/hr., no benefits. Effective pending receipt of proper paperwork.

224-216 – APPOINTMENT OF HIRE – PT AIDE – N. ALDAGHSTANI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Nevin Aldaghstani, as a part time classroom aide at CO, for the 2023-2024 school year at a rate of \$25.94/hr., no benefits. Effective 1/2/2024, pending receipt of proper paperwork.

224-217 - RATIFY APPROVAL OF FAMILY LEAVE – P. YESENOSKY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to ratify approval of family leave under the NJ Family Leave Act, for Pamela Yesenosky, teacher at BG, effective December 4, 2023-January 7, 2024. Expected return to work, January 8, 2024.

224-218 - APPROVAL OF FAMILY LEAVE – M. SCARPA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve of family leave under the Federal Family Leave Act, for Mary Rose Scarpa, part time aide, effective January 2, 2024-February 14, 2024. Expected return to work, February 15, 2024.

224-219- APPROVAL OF REVISED CONTRACT – J. PARTRIDGE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve revision of contract for Jaimie Partridge, to include tuition reimbursement.

224-220 - APPROVAL OF REVISED CONTRACT – C. DIZZIA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve revision of contract for Christina Dizzia, to include tuition reimbursement.

224-221 -APPROVAL OF STAFF STIPENDS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2023-2024 school year in accordance with current WPEA contract, as listed:

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
Spelling Bee Coordinator	Memorial	Rosemary Ficarra	\$250

224-222 -WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL & RATIFY APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve/ratify the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2023-2024 school year.

Name	Activity	Date	Fee	Travel/Hotel	Total
Rosemary Ficarra	ADHD In Your Classroom	1/25/24	\$125	\$28.76	\$153.76
Sharon Tomback	Techspo	1/24-1/26 2024	\$540	\$343.55	\$883.55
Krystal Greco Stephanie Pezzuti	Introducing the New K-2 Units of Study in Reading & Writing Jump Rope Reader Decodable Text	12/5/2023	NA	\$34.08/ea	\$34.08
Michael Volpe	2024 SHAPE NJ Annual Convention	2/26-2/27 2024	\$275	\$108.14	\$383.14
Gaetano Pomante	2024 SHAPE NJ Annual Convention	2/26-2/27 2024	\$275	\$100.20	\$375.20
Erin Wilson	Making the Most of Read Alouds	12/6/23	NA	NA	NA
Lynn Roehrich	NJ State School Nurse Spring Conference	3/15-3/16 2024	\$249	\$19.14	\$268.14

224-223- RATIFY APPROVAL OF PRE-K LUNCH AIDES TO SERVE AS COVERING CLASSROOM AIDES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval of the following Pre-K lunch aide to serve as a classroom aide in the absence of a substitute, at a rate of \$25.94 per hour, not to exceed 5.5 hours per day, retroactive to 11/13/23.

ECC

Crystal Teran

EDUCATION:

224-224 - QSAC – DISTRICT PERFORMANCE REVIEW

Motion by ____ Seconded by ____

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, affirms the information in the District Performance Review for submission to the NJ Department of Education, pursuant to N.J.A.C. 6A:30-3.1(e)

Roll Call:

224-225- APPROVAL TO SUBMIT THE REVISED PRESCHOOL 2024-2025 PROJECTED ENROLLMENT

Motion by ____ Seconded by ____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve submission of the revised projected FY2024 Preschool Enrollment to the NJ Department of Education.

Roll Call:

FINANCE:

224-226 -APPROVAL OF REVISED SHARED SERVICES AGREEMENT- SPECIAL CLASS II OFFICER

Motion by ____ Seconded by ____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revised Interlocal Shared Services Agreement with the Borough of Woodland Park, to provide a Special Class II Officer to the Woodland Park Board of Education for the 2023-2024, school year, at an annual cost to the Board of Education of \$30,614.60 each, as per attached shared services agreement, effective

Roll Call:

224-227 - APPROVAL OF REVISED SHARED SERVICES AGREEMENT- SPECIAL CLASS III OFFICERS

Motion by ____ Seconded by ____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revised Interlocal Shared Services Agreement with the Borough of Woodland Park, to provide up to five Special Class III Officers to the Woodland Park Board of Education for the 2023-2024 school year, at an annual cost to the Board of Education of up to \$25,202.60 each, total, up to, \$126,013.33 as per attached shared services agreement.

Roll Call:

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at _____ p.m. by _____, seconded by _____
Voice Vote:

Motion to return to Regular Session at _____ p.m. by _____, seconded by _____
Voice Vote:

ADJOURNMENT

Motion to adjourn at ____ p.m. by _____, Seconded by _____
Voice Vote:

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION**

ITEMS DISCUSSED: